

**Volunteer Provincial Coordinator (Matabeleland North): ZIMBABWE NATIONAL NETWORK OF PLHIV (ZNNP+)** (Applications to be reviewed on a rolling basis)  
**Deadline: 20 January 2023**

**Position Summary:**

Under the overall guidance and the direct supervision of the Programmes Manager, the Provincial Coordinator (PC) will represent the interests of his geographical area of responsibility. In doing so, the PC will work in an integrated manner with health service providers at the province and district levels with a particular focus on, outreach to, and coordination with, local communities. S/he will be expected to play an active and constructive role in providing consistent information, analysis and strategic recommendations to ZNNP+ programme management, including best practices. The PC will be capable of rapid, coordinated action to capture opportunities for positive change and confidence-building with all programme counterparts.

**Job Description:**

Advise the programme management on programmatic strategy including where to focus programme resources, and how to develop operational relationships with stakeholders; responsible for the identification and implementation of grants that appropriately correspond to the overall strategic goals; provide technical assistance to grantees as required or arrange such technical assistance from relevant authorities; the PC is responsible for evaluating grants throughout implementation and once the grant activities are complete; work closely with Ministry of Health and Child Care, National AIDS Council, the facility/District/Provincial Coordinators and other district health coordinators in scaling up successful interventions; collaborate with other Civil Society partners and stakeholders to facilitate continuity of care and improve on service delivery; undertake regular travel to the districts in order to identify, develop and/or support programming opportunities; develop, implement, and share with other programme staff monitoring and evaluation processes; any other duties that may be assigned by the Programmes Manager.

**Qualifications:**

University degree in Social Sciences; Development Studies; Law; Public Administration; or an equivalent. Minimum five (5) years of professional experience in the field of community development with increasing levels of responsibility in management. Experience in community participation and health/ HIV projects. Demonstrated analytical ability and understanding of local context, with the ability to think creatively to develop appropriate activities; Personal commitment, drive for results, efficiency, flexibility, respect for diversity, analytical capability required to respond to evolving programme demands and current events. Be culturally sensitive and empathetic to others, with a 'can do' attitude.

**To apply:**

If you meet the above criteria and you have the drive, send your application and CV with three contactable referees to: The Human Resources, ZNNP+, 28 Divine Road, Milton Park, Harare or via email [jobs@znnp.org](mailto:jobs@znnp.org)  
PLHIV and women who meet the set criteria are strongly encouraged to apply.