

Strategic Information and Evaluation (SIE) Officer: Zimbabwe National Network of PLHIV (ZNNP+)

Deadline: 9 October 2020

About

ZNNP is a Welfare Organisation established in 1992 and registered in 1999 under the Zimbabwe Welfare Organisations Act (Chapter 93) PVO2/99. ZNNP+'s mission is "An environment where people live positively".

Position Summary

Under the overall guidance and the direct supervision of the SIE Manager, the SIE Officer will be required to conduct research and M&E activities on behalf of ZNNP+. To provide support in the ZNNP+ TASQC programme efforts to strengthen monitoring and evaluation, and performance reporting within the targeted geographic areas, which may include providing support to district level ZNNP+ staff and health facilities to monitor, document and analyse the performance of HIV care and treatment services; interventions and ensure data quality. The position will contribute to overall improved quality of data generated by the district, improved HIV Monitoring & Evaluation systems as well as ensuring that data are correctly and timely entered into MOHCC DHIS.2, PEPFAR DATIM and other necessary platforms. S/he will be expected to play an active and constructive role in providing consistent information, analysis and strategic recommendations to ZNNP+ programme management, including best practices.

Job Description

Support the establishment and maintenance of the ZNNP+ M&E system, facilitating development and operationalization of the organization M&E plan, performance tracking, data collection, validation, analysis and report writing. Support program and strategic reviews, establishment and maintenance of a computerized database. Conducting programme reviews and facilitating external evaluations and research. Capacity building of Staff and partners on M&E. Identification, documentation and dissemination of Best M&E practices, participating in proposal writing, design of log frames for proposed projects, representing the organisation at relevant programme forums.

Qualifications and Experience

University degree in Social Sciences; Mathematics, M& E, Statistics, Population Studies, Operations Research or similar. A Master's degree in public health, bio stats, health information (preferred). Minimum three (3) years of professional experience in the field of community development with increasing levels of responsibility in management. Knowledge of MOHCC DHIS. DHIS.2, PEPFAR DATIM and community monitoring systems. Experience in community participation and health/ HIV projects. Demonstrated analytical ability and understanding of local context, with the ability to think creatively to develop appropriate activities. Personal commitment, drive for results, efficiency, flexibility, respect for diversity, analytical capability required to respond to evolving programme demands and current events. Be culturally sensitive and empathetic to others, with a 'can do' attitude.

To apply

If you meet the above criteria and you have the drive, send your application including a

motivational letter (300 words maximum) and three contactable referees to: The Executive Director, No 28 Divine Road, Milton Park, Harare or via email jobs.znp@gmail.com
PLHIV and women who meet the set criteria are strongly encouraged to apply.