

Graduate Trainees (x9) (Harare, Masvingo, Matabeleland North, Matabeleland South, Midlands, Mashonaland West, Mashonaland Central, Manicaland and Bulawayo): Zimbabwe National Network of PLHIV (ZNNP+)

Deadline: 20 November 2020

About

ZNNP+ is an umbrella body that represents the interests of people living with HIV in Zimbabwe in their diversity. The organization is represented in support groups and community-based organizations at all provincial, district and ward levels of Zimbabwe. ZNNP+'s mission is "An environment where people live positively."

Position Summary

Under the overall guidance and the direct supervision of the Provincial Coordinator, the Graduate Trainee will support ZNNP+ programme activities within the specific province. The position will contribute to overall improved quality of programs outputs by the province, and improved HIV monitoring & evaluation systems.

Job Description

Provide support to ZNNP+ Provincial and District Coordinators and Community cadres on programme implementation, monitoring and reporting; support concepts and community systems strengthening; ensuring that all activities are implemented successfully within prescribed time intervals; preparation of provincial reports; maintaining a calendar of reporting deadlines for provincial office; assisting the capacity building of community structures of PLHIV; arrangement of relevant programme meetings and workshops in line with standard guidelines; filing and archiving.

Qualifications and Experience

A University degree in Social Sciences or similar. Demonstrated analytical ability and understanding of local context, with the ability to think creatively to develop appropriate activities. Personal commitment and drive for results, efficiency, flexibility, and respect for diversity. Be culturally sensitive and empathetic to others, with a 'can do' attitude.

To apply

If you meet the above criteria and you have the drive, send your letter, CV and three contactable referees to: The Executive Director, ZNNP+, 28 Divine Road, Milton Park, Harare or via email jobs@znnp.org

PLHIV and women who meet the set criteria are strongly encouraged to apply.